

Minutes  
Parkwood Park Committee  
Meeting on September 16, 2013

Present:

Karna Candler  
Sheri Kennedy  
Joe Foley  
Steve Elmore

**1. Review of Action Items from Previous Meeting**

Several items remain outstanding from the previous meeting including:

- a) Steve will develop letter from Park Committee to be included in membership materials.
- b) Steve will contact Bryan Bell about removing certain Park pages that are obsolete from PGC website.
- c) Sheri will report back on discussions with Brian Williams becoming a resource for the Park
- d) Sheri will report back on issues surrounding having the Park certified as a Georgia Native Plant Society site.

**2. Review Current Year's Budget and Funds Available**

After paying \$3,000 to Boutte Tree Service, the Park Committee has limited funds available to buy plants for this fall's planting season – approximately \$1,100 in funds with the PGC and less than \$400 at South Fork. The normal budget account appears to be short about \$175 but there is \$200 set aside for "Water for Plants" which will not be used this year that can be move around to cover that shortfall. That leaves us barely enough to pay for Esther Stokes and the reduced Bartlett bill.

**3. Review Next Year's Budget for Parkwood Park**

The PGC Board has chosen not to increase dues for the upcoming year. Based on a planned 100 memberships, the PGC will not have enough funds to budget for all normal planned expenses (parties, taxes, insurance, etc.) and provide full funding for the expanded maintenance of the Park. By tweaking expenses and not moving forward with additional insurance for activities in the Park, approximately 12 of 20 visits next year can be funded.

The increased number of visits and work done on each visit this year has kept the perimeter of the Park looking better. The committee feels it is important to continue that effort particularly as we install new planting this fall consistent with the plan from Esther Stokes. The extra funds for the unfunded visits may have to come from excess PGC funds or from South Fork funds.

**4. Motion to PGC to Reimburse PPC for Removal of White Oak**

Steve presented a draft of a motion to be presented at the next PGC Board meeting have the Board reimburse the PPC of the \$3,000 spent on removing the white oak from the \$5,000 reserve

fund. Karna pointed out that the history behind the \$5,000 reserve fund in the motion was not correct and Steve indicated he would rewrite the entire motion.

#### **5. Resolution of Bartlett Bill for Park Spraying**

Steve reported that he had just receives an e-mail from Tom Dossett of Bartlett Tree Exports. Mr. Dossett has agreed to waive the entire \$1,480 bill. Steve distributed the text of a response e-mail he wants to send Mr. Dossett. Everyone was pleased to have this issue resolved.

#### **6. Update on Seeking Assistance for DHCA**

Steve indicated he had finalized the letter to Justin Critz of the Druid Hills Civic Association and that Frances had told Steve that he should send the letter to DHCA. At this point we are waiting on a response from DHCA.

#### **7. Revisions to Esther Stokes Plan**

Sheri discussed the changes and comments she had received from the committee. She will get with Esther and discuss a revised plan. In general, the changes were minor. We had budgeted for one round of changes, so hopefully this is it.

#### **8. Park Letter for Membership Package**

Karna has provided a draft of the letter from the Park Committee to be included with the PGC membership materials. Steve will review and begin circulating revised drafts. Patti wants to send out an 'electronic' membership package before October 1.

#### **9. Budget for Planting Plan**

Sheri has begun getting prices on the plants Esther Stokes included in the planting plan. The woody plants and shrubs will be purchased and planted this fall and the softer perennials will be purchased and planted in early spring. The total looks like it may be around \$3,000 if we get 3-gallon plants that are more mature and more visible.

#### **10. Park Workdays**

Sheri presented a list of task to be accomplished during fall workday in the Park. This year's workday will be more focused on a single location (the area to be planted this fall). Also, it is anticipated that the turnout will be smaller than in the past. The need to schedule several additional workdays and several 'chainsaw' days over the winter was discussed. Much of the invasive plant removal has been completed and the need for large numbers of people cutting and hauling materials no longer exists. However, re-mulching the paths will always require a lot of people and will be an ongoing activity.

**Next Meeting:** Steve scheduled the next meeting of the committee as a brief meeting right before the workday, October 21, to make sure everything was organized and to check on the status of fundraising.