

Parkwood Garden Club
Board of Directors' Minutes
November 10, 2014 Meeting

The November 10th, 2014 meeting of the Parkwood Garden Club (PGC) Board of Directors was held at 371 W. Parkwood Rd, Decatur, GA. The meeting was called to order at 7:40 pm. The following officers and committee chairs attended: Steve Elmore, Sean Pruett, Becky Vocaire, Katy Mallory, Tom Bell, Karna Candler, Christina Carter, Bryan Bell, Sheri Kennedy

Approval of October's Minutes – all approved

Historic District Update – Bryan Bell

- A. The group has not met since the last board meeting. There are many issues to cover so progress is moving slowly. The goal is to report to the neighborhood once a certain point is reached.
- B. This needs to be communicated to the neighborhood even though the group is not ready for a neighborhood meeting yet.

Treasurer's Report – Steve Elmore

- A. Budget - See Report
- B. All membership payments to date have been deposited for the report. There are still a few more expected.
- C. If projected costs are run through the end of the year there should be \$10.26 to roll over from 2014.
 - a. There may be more funds to add to this from park maintenance depending on the remaining payments.
 - b. The Carters sponsoring the directory printing adds to that number as well.
 - c. There will be a \$38 surplus if membership numbers work out for 2015 budget
- D. Handout of membership list to date
- E. The budget numbers exclude any donations from South Fork

Secretary's Report – Becky Vocaire

- A. Facebook Security - See Report
- B. The board discusses moderation of the page.
- C. **Sean moves closing the security settings so only members of the Facebook page can see posts. Tom seconded. All voted aye.**
- D. **Sean moves residents of the neighborhood or dues paying members will be defaulted into the group. All other requests will be handled on a case-by-case basis. Bryan seconds. 8 passed, Becky abstained.**
- E. Sean will communicate these changes to the neighborhood in his newsletter and cross-post to Facebook.

Membership – Katy Mallory

- A. Parkwood Directory
 - a. It should try to be printed and ready to distribute by January 1st. Andy and Becky Vocaire will help with inputting and formatting.
 - b. The Carters will pay for the printing in exchange for an ad in the directory.
 - i. The money will be added to the bottom line. We will keep the cost line in the budget for future reference.

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- c. Joe Dicks has agreed to design the cover this year.
- B. Fall Block Party Recap – see report
 - a. 120 neighbors RSVP'd yes
 - b. Recap on what to adjust/continue for next year. See appendix.
- C. Winter Party
 - a. A host needs to be found. Karna will ask the Bennetts and then go from there.
- D. PCG Welcome Letter for new neighbors
 - a. See appendix
 - b. Tom will review the Nation of Neighbors portion.
 - c. A line directing new residents to the city of Decatur website for information on garbage pick-up, etc. will be added.
- E. Updating personal MailChimp Profiles
 - a. Sean will add this information to his newsletter email.

Parkwood Park Update – Sheri Kennedy

- A. Insurance has been paid. We are waiting on the actual hardcopy from Neil Dobbs (neighbor/agent).
- B. The PPC meeting is scheduled for November 13th and minutes will be shared with the Board once they are approved.
- C. The planting plan for the south end of the park is 95% complete. PPC is looking to start planting this fall.
- D. Sheri was contacted by a neighbor about the possibility of memorial tree planting in Parkwood Park. She will get more information/specifics from the family and revisit.

Civic Update

- A. Peggy Merriss responded to our letter on Traffic Calming – see report.
 - a. Tom reiterated our concern about traffic, trucks and extra traffic because of the East Lake construction in his meeting with City of Decatur traffic representatives in our neighborhood. They mentioned that our concerns could be easier to deal with now that our neighborhood is one entity.
 - b. Paving East Parkwood next year means that ADA legislation requires crossings to be up to specifications. This means all way stops at East Parkwood and Upland and the by-pass, in turn slowing down traffic along East Parkwood.
 - c. Controlling access off of Ponce de Leon is also an option.
 - d. Redoing the intersections at Candler and McDonough will relieve some of our traffic.
 - e. GPS's are routing traffic through our neighborhood. Tom will look at doing some reasearch to see if we can be listed as a no truck zone with those companies.
 - f. Bryan brings up the addition of a blinking "No Through Traffic During Peak Hours" sign that could be effective.
 - g. Tom will follow up with David Junger, Assistant City Manager, Public Works, in another week or so.
- B. Neighbors have brought up concern for the addition of the lone stop sign on East Lake. Sheri will try to talk to a worker to see what the plans are for this location while working in the traffic triangle.
- C. Civic issues need to be posted on Facebook to follow up any issues.

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Upcoming Meeting – January 12th 7:30p @ 220 Upland Rd. (Karna's)

Meeting closed at 9:18p

To Do List/Action Items

- Sending a refresher about City of Decatur services and amenities to the entire neighborhood. Post membership drive December (Civic)
- Should we have COD to go through our neighborhood for code violations and notify violators? Spring cleaning (Civic for next meeting)
- Preserving the History of the PGC at the DeKalb History Center - discussion of plans to preserve our history going forward and how to catch up some of the missed years (Sheri Kennedy)
- Parkwood LHD Committee needs to put together an education plan to get news and information out to neighbors (Bryan).
- Look for the 4th of July buntings - check with Sheri (Bryan)
- The Decatur City Line needs to be removed from the map when the directory is reformatted (Katy)
- Add a communications chair to relieve some of the responsibilities of the Membership. Change one of the at large members to the communications chair so we don't change the number of board positions. Add to agenda for discussion in 2015.
- Newsletter update for Neighborhood – facebook, historic district, membership, East Parkwood repaving, etc... (Sean)