

Proposed PGC History & Records Preservation Policy

In order to maintain the historic records of the Parkwood Garden Club (PGC), the Secretary shall establish an online file sharing account into which officers and committee chairs may deposit electronic documents and photos that are pertinent to the history of the PGC. At the annual conclusion of the Board's term, the Secretary will deposit all Board minutes into the online file sharing site and provide a copy of the contents to the DeKalb History Center.