

PGC BOARD MINUTES

August 10, 2015

The August 10, 2015 Parkwood Garden Club (PGC) Board Meeting was held at Leigh Potts's house, 231 E Parkwood Rd, Decatur, GA. The meeting was called to order at 7:05pm. The following officers and committee chairs attended: Tom Bell, Leigh Potts, Sheri Kennedy, Steve Elmore, Ron Thomas, Laura Thompson and Robin Shelter.

1. Call to Order – President 7:05pm
2. Approval of June 10 Meeting Minutes- motion to approve, Tom, Ron 2nd. All approved

President's Reports- Tom Bell

- A. Tom acknowledged Christina Carter's hard work in getting the new Parkwood banners out to the neighborhood.

Treasurer Reports- Steve Elmore

- A. Steve acknowledged a donation to PGC of \$400.00 by the Carter's from their sale of 2 homes (\$200 x 2 houses sold) in the neighborhood. Laura will let Danielle Beck know about the newcomers to the neighborhood so she can formally greet them.
- B. Parkwood Banners- Christina Carter gave Steve an invoice for \$1251.32 to cover the cost of the banners. There are still 7 banners that were ordered but not paid for and Sheri volunteered to help collect outstanding payments.
- C. Steve moved to reimburse Christina for her expenses not to exceed the amount of receipts to date through the Parkwood Garden Club funds. Tom 2nd motion. All approved.
- D. Audit from Joanne Quillen is still in progress.
- E. Steve presented current and proposed budget for 2016 and requested committee members to provide him with any changes for 2016. Steve will present a proposed budget for 2016 approval at the next PGC Board Meeting

Committee Reports

- A. Membership- Laura Thompson
 - a. Currently updating membership flier and working to get on-line sign-up form for membership drive.
 - b. Will use on-line and hand copy for this year's membership drive. Ready to be delivered by October 1. Will have board members help deliver fliers.
 - c. Will decide at next PGC board meeting 9/10 if annual dues will increase.
 - d. Tom will write a cover letter and Steve will have a Treasurer's Report ready to be included in membership flier.
 - e. Fall Party date: leaning towards the 25th October. Will finalize by next PGC Board Meeting

B. Communications

- a. nothing to report

C. Parkwood Park – See report

- a. Sheri will update park brochure for the membership drive
- b. October will be the 5 year anniversary since beginning work on cleaning up the park.

D. Civic

- a. Local Historic District and National Register Designation: Amanda Thompson no longer works for City of Decatur Planning dept. Decision for the National Register Designation has been tabled
- b. Street paving- still in progress finding out when they are going to finish the project.
- c. 4th of July decorations are missing from last year. Tom purchased flags for use this year and will discuss with Bryan about getting new decorations.

E. Additional Discussion Points

- a. Tabled funds policy motion from previous meeting- continues
- b. Sheri shared information she and Karna Candler found about our neighborhood when they went to the DeKalb History Center and found that the PGC Board was involved in Civic activities/issues such as traffic calming problems when Marta was built and opposing the expansion of the Stone Mountain highway toll road.
- c. Ron will speak with Jim Paulino to see if there is still a need for Board members to meet with him and his wife regarding their concerns over the role of the PGC.
- d. Tom/Bryan will communicate with the neighborhood if there are any changes that will occur after the re-paving finishes regarding traffic calming.
- e. Sheri will follow up with Bryan Bell about creating an electronic drop box for the Board to include not only our minutes but other important historical information about the PGC and our neighborhood. The information in the drop box will be donated to the DeKalb History Center each year to keep the story of the Parkwood Garden Club up to date.

F. Outstanding action items

- a. Traffic calming- remains open
- b. Street lights- remains open
- c. Original letter regarding directory advertising needs to be included in records-remains open

G. Next Meeting- Thursday, September 10th at Steve Elmore's house.

H. Meeting adjourned at 8:15pm