

A

Parkwood Garden Club Summary of Proposed By-Law Changes

Section 5.2 – President.

A President-elect may also appoint one additional Board Members (“At-Large Director”) (as long as the total number of Board Members does not exceed the limit established in Section 4.2) and give him or her such responsibilities as the President sees fit. Only PGC Voting Members, are eligible to serve as At-Large Director. Such nominee must be approved through the nomination process as described in Article 7.

This change reduces the number of “At-Large Directors” from two to one. Board membership is currently capped at nine members and with the addition of the new Communications Committee (see below) this change retains that cap. There are several minor editorial changes throughout the proposed revisions that adjust the number of At-Large Directors from plural to singular.

Section 6.1 – Committees Generally. *There shall be four (4) standing committees, the Parkwood Park Committee, the Civic Committee, the Membership Committee and the Communications Committee.*

Section 6.2 – Committee Chairs. *The Parkwood Park Committee Chair, the Civic Committee Chair, the Membership Committee Chair and the Communications Committee Chair (collectively, the “Committee Chairs”) each head his/her respective Committees and preside at all Committee meetings.*

These changes adjust the list of standing committees expanding it from from three to four by adding a new Communications Committee

Section 6.5 – Membership Committee. *The Membership Committee is responsible for leading the Membership Drive, neighbor care and organizing social functions.*

Section 6.6 – Communications Committee. *The Communications Committee is responsible for providing mechanisms for the Officers and Committees to communicate with the members using traditional, electronic and social media; assisting the Officers and Committees in drafting and/or reviewing materials; and for publishing the membership directory.*

The change to Section 6.5 modifies the responsibilities of the Membership Committee and new Section 6.6 describes the responsibilities of the new Communications Committee. Other sections in Article 6 are renumbered accordingly.

B

Section 6.7. Recognition of Neighborhood Groups. The Board shall have the authority, at its sole discretion, to recognize ad hoc neighborhood groups and grant them access to resources normally reserved for use by the standing committees authorized in this Article. However, these groups shall not be entitled to monetary support or access to PGC funds. Recognition would follow receipt of a written request by a representative of the group and would require a simple majority vote of the Board. Recognition would last for no more than one year and would be renewable for one additional year. If a need for recognition continues, the Board should consider modifying these By-Laws with the addition of a new standing committee.

This new section clarifies the relationship between the Board and any *ad hoc* neighborhood groups and authorizes the Board, at its discretion, to recognize such groups and provide limited support for them. Other sections in Article 6 are renumbered accordingly.

Section 11.1 – Books and Records. PGC will keep correct and complete books and records of account and will also keep minutes of the proceedings of its Board. Along with the minutes of each meeting (both of the Board and of the Membership), such records shall include a record of attendance, all motion(s) presented, the result of any vote(s) and a summary of dissenting views. PGC will also keep a record giving the names and addresses of the Board Members. Non-financial records shall be kept on file with the Secretary. The financial records of the PGC will be maintained by the Treasurer, and will be subject to an annual audit according to policies and procedures developed by Board.

This change clarifies the role of the Treasurer as custodian of the financial records and establishes an annual audit of the financial records.

Section 11.4 – Gifts. The Board may accept on behalf of PGC any contribution, gift, bequest or devise for the general purposes or any special purpose of PGC. The Board may establish relationships with other civic or charitable organizations to facilitate and/or increase the number and amount of gifts and donations to the activities of the PGC or its committees. The Board may actively solicit donations, gifts and grants from other civic or charitable organizations in order to further the goals and objectives of the PGC or its committees.

This change empowers the board to establish relationships with other civic or charitable organizations and authorizes the board to solicit gifts and grants from other civic or charitable organizations to further the goals and objectives of the PGC.